Members Present or Absent w Notice: Posted on attendance Roster

I. Call to Order
   a. Eldonna May, Chair, called the meeting to order at 12:10 p.m. COSW Secretary Chamu Gowrishankar was unable to attend the meeting; in her absence, minutes were kept by the COSW Chair.

II. Review of Minutes
   a. A motion passed to approve the minutes of May 2012 meeting at 12:15 p.m. (Brockway; Dobbs)

III. Chair Report
   a. 2012-13 meeting schedule completed. All meetings will again take place in 1339 FAB. Due to the Thanksgiving holiday/Fall semester end of term, the November and December meetings will be combined and the meeting will occur on November 28, 2012.
   b. New members’ luncheon is scheduled for July 20, 2012. Luncheon is “plated” this year, not buffet; agenda, program, and presenters are in place. Allison Ryan Guilliom, President Gilmour’s assistant, will attend and deliver remarks on his behalf. Robin and Angela are preparing the new members’ binders and welcome packages.
   c. Lisa Dobbs, Elizabeth Clemens, Sangeetha Gopalakrishnan, and Johanna Russ were recognized for their exemplary to COSW. The Commission looks forward to Johanna’s return following maternity leave.

IV. Treasurer’s Report
   a. Lisa Dobbs presented the FY2012 third quarter budget projections. $7539.34 spent to date; remainder $2,239.66. $2,000.00 is allocated for COSW scholarships, misc. supplies. Motion to approve the report passed (Dollar; Eller).
   b. COSW promotional items have arrived (lunch bags, key chains, etc.) as well as COSW business cards. All items have been stored in the COSW office.
V. Committee Reports

The majority of the meeting’s discussions centered on Membership Committee activities/outcomes, along with advance planning for COSW’s 2012-2013 calendar of events and initiatives. A summary follows:

a. Membership: Angela Trepanier, Robin Collins, and Eldonna L. May have worked diligently in reviewing the membership applications. As a result, the committee proposes a slate of 18 new commissioners. The slate of new commissioners was presented to the committee of the whole in attendance and approved (Eller; Fears). Offer letters distributed.

b. The Research Committee is reactivated, along with a PR/Marketing Committee that replaces the former deactivated Communications Committee. The COSW membership listserv will be updated to include the new commissioners. Our thanks to Johanna Russ for serving as the listserv manager and to Troy Eller, who is assuming that role during Johanna’s maternity leave.

c. Each COSW committee will have a minimum of four members. Committees are encouraged to seek campus volunteers to augment committee membership.

d. Sophia Dollar is compiling the 2012-13 Calendar for the COSW web site. To date, the following events are in the planning stages:
   i. Career Development – Panel Discussion on Entrepreneurship; October 11, 2012
   ii. Outreach – Clothesline Project; October 2012
   iii. Outreach – Take Back The Night; April 2013
   iv. Gender & Equity – Equal Pay Day Bake Sale; April 2013
   v. Career Development – Gender Differences; March 2013

VI. Next meeting:

a. New Members’ Luncheon: Friday, July 20, 2012, noon, McGregor Room B
b. Regular Commissioners’ Meeting: 12:00 p.m. Wednesday, August 22, 2012 at 1339 FAB

Respectfully submitted,

Eldonna L. May, Chair