



## General Commission Meeting Minutes

June 19, 2013

12:00-1:00 p.m.

1339 FAB

Members Present: 19 Absent with Notice: 4

### **Call to Order**

Eldonna May, Chair, called the meeting to order at 12:05.

### **Review of minutes**

A motion passed and seconded (Nannette, Troy) to approve the minutes of the May 29, 2013 meeting. Motion passed unanimously

### **Chair's Report**

#### **New Members Luncheon**

Eldonna reported that plans for the luncheon had been finalized and reminded all commissioners to RSVP if they had not already done so. Registration/check-in would begin at 11:30 a.m. on July 17<sup>th</sup>, followed by time for networking, the day's program of events, and lunch and encouraged all commissioners to attend, particularly those individuals cycling off the commission. She further advised that Dr. Vroom had a scheduling conflict and would be unable to attend; however, Allison Guillom would be attending and reading a message to the commission on behalf of Dr. Vroom.

#### **Slate of 2013-15 Class of Commissioners**

Eldonna advised that the slate of new members had been approved by the Executive Committee. The membership committee would present the roster during the meeting.

#### **Financial report.**

Treasurer Doreen Adams distributed the current financial statement spreadsheet and reported that outstanding budget items to be reconciled included a DVD purchase by the Outreach Committee and COSW's pro rata share of the NCCWSL conference expenses. Eldonna advised that Anita Vasudevan had very recently submitted her receipts for the conference and that this line item could be reconciled within the next week or so.

**Membership committee.**

Robin Collins reported on behalf of the membership committee. The statistical breakdown is as follows:

13 commissioners returning  
8 commissioners completing their first term of office  
4 commissioners cycling off COSW  
5 commissioners not renewing

Concerning this year's commissioners class, Robin reported that 35 applications were received, including submissions from three past commissioners. The full report is contained in the Membership committee's minutes. The approved slate of 2013-15 COSW commissioners includes:

Tina Chopra  
Solaf Matta  
Sara Bycek  
Sally Roberts  
Shauna Reeves  
Tracy Utech  
Robin Smith (CLAS)  
Kathleen Donoghue  
Peter Baumann

**Committee Reports.**

**Outreach** – Robin Collins reported that her committee is planning a joint event with **Gender & Equity Committee** to show the DVDs *It's a Girl* and *Invisible War*. Plans are underway to seek the cooperation and assistance of the new Residence Life Director to show the films in the residence halls. Both Committee's see this as an excellent way for COSW to foster more student awareness and involvement in the COSW and its initiatives. It also was pointed out that Resident Advisors are responsible for offering programming in the residence halls to their charges and that this would be a good fit for COSW and a way in which COSW's student representatives can take a more active leadership role in the organization.

**Career Development Services** – Diane Fears reported that CDC's membership has increased and that the committee will be offering periodic career tips via social media. CDC sponsored campus participation in *National Girlfriends Networking Day*, featuring a live stream program by four accomplished women panelists including Soledad O'Brien, Lesley Jane Seymour, Ta McWilliams-Franklin, and Joanne Wilson. NGN Day seeks to help women expand their web of contacts so that not only will more women be graduating from college but we will also be moving up in our careers with the help of a stronger network. CDC's summer events include a Book Club panel discussion on Sandberg's *Lean In: Women, Work, and the Will to*

*Lead*; along with programming devoted to generational differences in the workplace and leveraging digital literacy.

**Health Sciences** – Sophia reported that funding/IRB approval has been granted for the StairWELL project, enabling it to move forward on campus. She also reported that the committee is in the planning phases of programming related to menopause and peri-menopause.

**Gender & Equity** –The most recent brown-bag lunch showing of *Miss Representation* was well-received, with a lively roundtable discussion following the film.

**Scholarships** – Troy Eller reported that the 2013 COSW scholarship program had launched electronically via COSW's web site and that good response had been received to date. Student applications are due on or before July 26, 2013. Discussion was entertained concerning the eligibility of medical school and international students. Eldonna advised that the scholarships were not restricted, but that the committee had flexibility by virtue of the individual scholarship's focus area to target high-achieving eligible candidates.

**PR/Marketing** – Kim Morgan reported that orders for souvenirs from Crestline and supplies for the New Members' luncheon were in process. It was suggested that COSW should consider ordering flashlight key chains for souvenir/presenter gifts. Kim also advised that the committee was working on updating the web site in order to increase presence on campus. She also pointed out that PR/Marketing served as the clearinghouse/centralized unit for promoting COSW mission, programming, and activities.

**Information & Research** – No report.

**Meeting adjourned at 1:10 p.m.**

Next meeting: July 17, 2013 @ noon, Rooms B-C, McGregor.

Respectfully submitted,

*Eldonna L. May*

Eldonna L. May, Chair